

John Lyman Parent Association

Regular Monthly Meeting

Meeting Minutes

9/13/22 at 6:30 pm at John Lyman School

	Pre sen t								
Members		Kaitlyn Brady, President	✓	Jill Sobolewski , Vice President	✓	Jennifer Tomer Treasurer	✓		
Others		Tom Ford, Principal	✓						

Agenda Topic	Discussion	Decisions/ Votes	Follow-up Actions
President's Report			

Meeting start	Kaitlyn Brady made motion to begin the meeting at 6:30 and Jenny Szewczyk 2nd the motion		
Secretary Position	We need to fill the secretary position. Kaitlyn Brady discussed the role of the position and stated that anyone interested to email us at jlpconnect@gmail.com and we will decide at the next meeting.		
Budget	<p>Jenn gave an update and reported that last year total funds we raised was \$13,569 and total expenses was \$7998. Jenn broke down the expenses and the fundraising totals which are available on our budget spreadsheet. Corn Booth is projected to be our only fundraiser this year so we need help! We did increase the hospitality budget for this year. We are also including resident artist in the budget again this year.</p> <p>Go far budget- Janina asked for a few supplies which we included in the budget</p>		
Donations	<p>We gave \$250 to CRHS scholarship for a graduating John Lyman Alumni who wishes to pursue a career in teaching.</p> <p>We made a donation of \$200 in memory of Noah Ram, a John Lyman Alumni who was tragically killed in a car accident this summer. We did \$100 each to The Frederick</p>		

	<p style="text-align: center;">Gunn Music Program and Durham’s Playground Camp Program</p> <p>Discussion regarding donating to the Brewster Parent Organization to help them as they are struggling to operate their booth at the fair due to expenses to renovate the building. Discussion regarding the amount to donate and whether we should donate just to Brewster PTO or to the other PTOs as well since everyone is in need as well. It was discussed that Brewster PTO allowed us to “piggyback” on their photo session fundraiser last spring so we agreed that giving them some of our profit from that fundraiser would be a reflection of our thanks for partnering and will help them meet their goal to have a success fair booth this year. It was voted unanimously to donate \$200 to Brewster PTO by all members present. Jenn will make the donation this evening</p>		
<p>Teacher/Staff Needs</p>	<p>Tom Ford said he is working with the staff and they have created a google sheet with the staffs needs/wants and he will review it and send it to us.</p> <p>Tracy Earnshaw, the school librarian reached out to us to ask for funds to bring in an author who would present his new book to the students. Tracy read one of his previous books to the students last year and he is releasing a new book this year and has agreed to come if we could pay. It would cost about \$2000. The executive board approved this. Tom Ford will discuss the details with Tracy Earnshaw.</p>		

<p>Wolfpack Game</p>	<p>Jill and Kaitlyn have been in touch with Mike Meurs and the Wolfpack and we are hoping to do a John Lyman Family Night on 3/24 where John Lyman students will sing “God Bless America” with Mike Meurs. Jill will contact Wolfpack to confirm.</p>		
<p>Staff Lounge</p>	<p>We did a makeover of the teachers lounge this week and provided a coffee bar, will have poland springs water delivery and brightened up the room with new artwork and stocked the staff with soft drinks, snacks. Teachers were very appreciative and grateful. We hope to continue to stock the snacks, soft drinks throughout the year. A suggestion was made that we can have parents help to re stock as well. Thank you, Jenn for your time in putting the room together. It looks amazing!</p>		
<p>Hospitality</p>	<p>We had alot of volunteers to help with hospitality this year. Teacher conferences are in October and discussion was had regarding whether we wanted to order lunches for the teachers as we have been doing or since covid restrictions are gone, do a potluck style and have parents drop off dishes. It was decided that it is easiest for everyone to order and Tom Ford said the teachers and staff have enjoyed that.</p>		
<p>Halloween Dance</p>	<p>Halloween Dance will be held at Peckham Park again this year on 10/23 1-3pm. Discussion regarding the date and time due to conflicts but this is the only date available at Peckham around Halloween.</p>		

Trunk or Treat	<p>We will have a trunk again this year. It is at Peckham Park on 10/29 2-4:30. Theme will be Hocus Pocus. Jill asked for any volunteers to help with decorating the trunk. Taylor McKeon offered to help.</p>		
Go Far	<p>Discussion about what Go Far is as there were new John Lyman parents at the meeting. Janina is asking for availability of parents as she is not able to be at every go far this year. She is looking for anyone interested to contact her. Go Far can only run the day it has volunteers so we need volunteers. Janina will send out Sign ups</p>		
Resident Artists	<p>Samantha Eidinge will be our JLPA Resident Artist coordinator. She will be the liason between Tom Ford and the team and the JLPA. Last year we had one resident artist, a puppeteer and we are excited to bring this back!</p>		
Fundraisers	<p>We have been in contact with Brewster PTO about doing a family bingo night with Brewster at the high school possibly in November. We are working on getting a date.</p> <p>Paperhouse- We will do concessions again for the paperhouse shows which will be 2/18 and 2/19. They are doing Frozen Jr this year. We had alot of overhead last year and we learned a great deal. We ordered too many flowers but people loved having the ability to purchase flower there. Jessica</p>		

	<p>Scheff made the suggestion of having pre order sales for flowers.</p>		
<p>Corn Booth</p>	<p>Jackie Armstrong and Jenn Tomer gave an update and said we need volunteers for the fair still mainly for sunday and thursday but we also really need supplies donated.</p> <p>Corn bowl prep will be done with the corn booth committee on 9/20 at 6pm</p> <p>Set up will begin 9/18 and final set up will be 9/21 and then the break down will be 9/26.</p>		
<p>Mr Ford</p>	<p>Tom Ford thanked the JLPA and parents for our hospitality, the teachers lounge, the balloon arch and sign for the first day of school and said the staff appreciated it all.</p> <p>Overall, he states it has been a smooth opening this year. He thanked parents for their understanding and patience with the buses.</p> <p>He reminded us there will be no school 9/23 and 9/26</p> <p>He will continue to post friday updates as well as stand alone emails to keep communication open to parents.</p> <p>Parent- teacher conferences in October will be in person but will also offer a virtual option. More information will follow soon.</p>		

	<p>He is working on Resident artists for this year with the team and Sam.</p> <p>Friday Assemblies have resumed and this year parents will be invited to attend.</p>		
Next meeting	<p>October 11th 6:30 at John Lyman</p> <p>There was a discussion about offering zoom options for the meeting. Tom Ford stated that it is difficult to have both in person and zoom options. Also, the connection is poor and it is has been unsuccessful when we have tried in the past a few times. We said we would brainstorm ideas to try streaming.</p>		
Others	<p>Present at the meeting in addition to the board members:</p> <p>Jackie Armstrong Jenny Szewczyk Nicholas Angello Taylor McKeon Jessica Scheff</p>		
Meeting Adjournment	<p>Jill Sobolewski made a motion to adjourn the meeting at 7:55pm</p>		

Minutes Taken by:

Jill Sobolewski

Distributed to Board on:

9/15/2022